Making an application to an NHS REC

# Association of Research ethics committees

**Venue: Walton Hall, Open University, Milton Keynes**

### Friday 27th September 2013

*Working in partnership AREC and HRA*



*This workshop is particularly suitable for students, or anyone making applications for review to an NHS REC.*

*A step by step guide on how to make the application and*

*a look at what can be done to facilitate better applications*

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http://www.nres.nhs.uk/EasySiteWeb/EasySite/StyleData/NPSA_NRES_Home/Images/HRA.jpg

An AREC/HRA Workshop

*Working in partnership*

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| Open University Friday 27th September 2013 | |
| 10:00 | **Welcome and Introduction**  John Oates, Trustee, AREC |
| 10:15 | **The HRA – who we are and what do we do.**  A brief introduction to the aims and objectives of the HRA |
| 10:30 | **NHS REC Applications**  Should it go to an NHS REC? What is IRAS? How to complete the forms and what makes a good application |
| 11:30 | **Refreshment Break** |
| 11:45 | **NHS R&D**  How does R&D fit into the whole application process? Site specific Assessments. |
| 12:15 | **What does an NHS REC look for?**  Is there a checklist? Do all RECs view things the same way? Why an application might be rejected and how to avoid common mistakes. |
| 13:00 | **Lunch break.**  You are welcome to use the catering facilities on site at your own expense. |
| 13:45 | **Reviewing applications – breakout session**  Your opportunity to review some real applications – sit on your own committee and consider what your response would be. |
| 14:45 | **Feedback from sessions**  What were your decisions? Find out what an NHS REC Chair would consider. |
| 15:30 | **Question and Answer Session**  Your opportunity to question the panel |
| 16:00 | **Close** |
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***Booking Form (Please complete one form per delegate)***

**Making an application**

**I wish to reserve my place at the above event. I UNDERSTAND THAT:**

* **Places are available on a first come, first served basis.**
* **This is a free workshop and no charge will be made.**
* **No lunch is provided, coffee/tea will be provided free of charge.**

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| **Name** |  |
| **Job Title** |  |
| **Organisation/REC** |  |
| **Contact Email for delegate pack** |  |
| **Address** |  |
| **Tel** |  |
| **\*\*REGISTER NOW\*\***  Please complete and return this form by email to [events@arec.org.uk](mailto:events@arec.org.uk)  Reservations to be received no later than 18/9/13 | |
| **Terms and Conditions**  By reserving a place at this event you agree to photographs being taken and/or filming and used in AREC material.  If confirmation of your booking is required an email address must be supplied. | |